

WARFIELD PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING

held **virtually** on **Wednesday 10 March 2021** at **7.45pm**

Members present: Cllrs Ms Dulieu (Chair), Dr Barnard, Mrs Barnard, Mrs Collings, Finch, Fitzwilliams, Mrs Gill, Ms K Jones, M Jones, McCracken, Strudley, Ms Thorin and Mrs Wallen

Other attendees: Parish Clerk and 10 members of the public

001. Chairman's welcome

The Chairman welcomed members to the virtual meeting of the council.

002. Public Participation

There was one contribution made on behalf of the allotment plotholders regarding the completion of works at the site.

003. Apologies for absence

No apologies for absence were due.

004. Declarations of interest

Declarations of interest were received from:

Cllr Dr Barnard – Ward councillor, Bracknell Forest Council and Executive member for Children and young people.

005. Minutes of the previous meeting

The minutes of the meeting 27 January 2021 were circulated to members ahead of the meeting. Cllr Dr Barnard proposed the minutes be approved, and this was seconded by Cllr Fitzwilliams. The minutes were APPROVED by attending members.

006. Matters arising from the last meeting

The Clerk confirmed that declarations of office were received from Cllrs Finch and McCracken.

007. Finance & General Purposes Committee

An update from the Finance & General Purposes Committee was delivered by Cllr Strudley. Members were updated on the work of the committee including a review of the risk register and the remit of the Staffing Committee.

The financial report to the end of January 2021 was circulated to members ahead of the meeting and the Clerk took questions from members.

The financial report was noted.

008. Planning & Transport update

Cllr M Jones delivered an update from the Planning & Transport Committee.

Members were updated on recent applications that had been recommended for refusal including proposals near temple Park roundabout, Brockhill Stables and at Brookfield.

Members were advised that proposals for development on land north of Hershel Grange had been refused by Bracknell Forest Council.

009. Amenities Committee

An update from the Amenities Committee was delivered by Cllr Dr Barnard. Members were updated on works at the allotment site and the impact of COVID on facilities.

Members were updated on the work of the Environment Plans Working Group and that evidence gathering would begin shortly.

010. Minutes of Committee meetings

The following minutes were noted by members:

Amenities – 3 December 2020

Finance & General Purposes – 13 January 2021

Planning & Transport – 11 January and 2 February 2021

011. Updates from Working Groups

Cllr Mrs Gill updated members on progress from the Communication Working Group. This included the proposal to begin delivering news via a digital newsletter.

The Clerk presented an example of the digital Wren to members. Members agreed that the digital approach was the right one to take and agreed for it to be implemented. The working group would look at other formats to support this.

Cllr Ms Dulieu updated members on the Parish Meeting Working Group. The meeting would take place virtually on 28 April and would include a Q&A session for members of the public.

Cllr Dr Barnard updated members on the Environment Plans Working Group. The group had decided to produce three plans moving forward on climate change, sustainability and biodiversity. Evidence sessions would be held with local groups and the community and would begin with a member's session.

012. Risk Register

The Risk Register was circulated to members ahead of the meeting.

Cllr Dr Barnard proposed adoption of the risk register, seconded by Cllr Fitzwilliams. The risk register was APPROVED by members present.

013. Future Meetings

The Clerk circulated a paper on future meetings to members updating them on the position in law and the practicalities of what may happen.

Members noted the report and asked the Clerk to keep them advised.

014. Sumer of Fun

The Clerk circulated a report to members on the Summer of Fun and the options and actions required if it should proceed, or if council should cancel the event in 2021.

The Clerk recommended to members cancellation of the event due to the uncertainty and the potential risk to public health. There was also a financial risk should the event be cancelled after activities had been booked.

Members recognised the difficult decision before them but felt that cancellation for 2021 was the correct option. Members agreed that the funding agreed for Summer of Fun could be used to support other activity locally, particularly to support vulnerable families and this was referred to the Finance & General Purposes Committee for further work.

015. Payments

Members noted the payments made.

016. Clerks Update

The Clerk circulated a report to members. The report was noted.

017. Representative Reports

Cllr M Jones asked if the speedwatch would be operating again soon and had observed vehicles leaving the Woodhurst school site against the traffic direction. The Clerk advised that Thames Valley Police were looking to relaunch speedwatch shortly and agreed to write to the school regarding vehicle movements.

Cllr McCracken advised members that he would be taking up the matter of the covert CCTV cameras for fly tipping prosecution with the appropriate parties.

Cllr Dr Barnard updated members on the falling COVID rates in Bracknell Forest and that testing kits to be used in homes were being rolled out. A new crossing on Harvest Ride near Roam Way was to be installed.

Cllr Mrs Collings advised members that the Bracknell forest Nature Partnership was meeting on 23 March.

Cllr Fitzwilliams asked the Clerk about the hedge removal on land opposite Planners Farm. The Clerk advised that this had been reported to BFC.

Cllr Ms Thorin asked if there was an update on the parking on pavements consultations

Cllr Ms Dulieu advised members that the Bracknell Forest Local Plan was on the agenda for the Planning & Transport committee.

018. Date of the next meeting

The date of the next meeting is Wednesday 14 April 2021.