

NOTICE OF MEETING

Full Council

7.45pm on Wednesday 29 July 2020 (Virtual Meeting)

To Councillors

Mrs Barnard, Dr Barnard, Chambers, Mrs Collings, Ms Dulieu, Fitzwilliams, Mrs Gill, Ms K Jones, M Jones, Strudley, Ms Thorin and Mrs Wallen

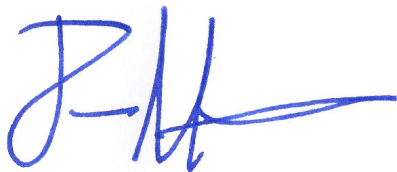
You are summoned to attend a virtual meeting of Warfield Parish Council on Wednesday 29 July 2020 at 7.45pm.

The meeting will take place on the Zoom platform. Please use the link in the e-mail or use the following details

Meeting ID: 810 5198 7011

Password: 677988

Any apologies for absence should be communicated to the Clerk ahead of the meeting.



Jason Mawer

Clerk to the Council

The 7 principles of public life

Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership

AGENDA

meeting of Warfield Parish Council

7.45pm on Wednesday 29 July 2020 at the Warfield Parish Office

Sound recording, photography, filming and use of social media at meetings that are held in public are permitted. Those wishing to record proceedings are however advised to contact the Parish Clerk for further information before the start of the meeting. **This meeting will be recorded by the Clerk through the Zoom platform to assist with the production of the minutes of the meeting.**

No.	Item	Page
001.	Chairman's welcome	
002.	Public participation (max duration 10 mins)	4
003.	Apologies for absence	
004.	Declarations of interest Members are asked to declare any disclosable interest or affected interest in respect of any matter to be considered at this meeting	5
005.	Minutes of the previous meeting To approve the minutes of the council meeting of Wednesday 24 June 2020 and for the minutes to be signed by the presiding chairman (at the earliest opportunity)	6
006.	Matters arising from the previous meeting	
007.	COVID-19 update To receive an update from the Clerk on COVID-19	
008.	Finance & General Purposes update To note the draft year end finances and receive an update from the Finance & General Purposes Committee	12
009.	Planning & Transport update To receive an update from the Planning & Transport Committee	
010.	Warfield 125 To receive a verbal update on marking the council's 125 th anniversary	
011.	Jealotts Hill Community Landshare To receive an update on the Jealott's Hill Community Landshare	19
012.	Clerks update To note the Clerks Report (report will follow)	
013.	Representatives Reports To note the representatives reports and take any urgent points	

No.	Item	Page
014.	Payments To note the payments approved	20
015.	Date of the next meeting The next meeting of the council will be on Wednesday 9 September 2020	21
016.	Closure of the meeting	

PUBLIC PARTICIPATION

A period of up to 10 minutes is set aside at the start of the meeting for the public to make either a statement or ask questions of the council. This time will also include any written representations received by the Parish Clerk in advance of the meeting.

Each member of the public may speak for no more than five minutes and they should direct their comments to the chairman of the meeting.

Members of the public are reminded this is not a public meeting and they may only speak with the authority of the chairman of the meeting, who will decide who to call.

If the matter raised is not on the agenda for the meeting the council, it may be discussed at a future meeting of the council. If the matter is on the agenda, the council will consider the matter raised at that time.

A summary of the arrangements and rules regarding public participation can be found on the council website at www.warfieldparishcouncil.gov.uk

DECLARATIONS OF INTEREST

Members are asked to ensure they make adequate representation of declarations of interest for matters on the agenda.

MINUTES OF THE COUNCIL MEETING
held **virtually** on **Wednesday 24 July 2020** at **7.45pm**

Members present: Cllrs Ms Dulieu (Chair), Dr Barnard, Mrs Barnard, Chambers, Mrs Collings, Fitzwilliams, Ms K Jones, M Jones, Strudley, Ms Thorin and Mrs Wallen

Other attendees: Parish Clerk and a member of the public

001. Chairman's statement

The Chairman welcomed members to the first virtual meeting of the council and explained some housekeeping rules to members and the public in attendance.

002. Public Participation

There were no requests for public participation or messages received for council.

003. Apologies for absence

Apologies for absence were received from Mrs Gill.

004. Declarations of interest

Declarations of interest were received from:

Cllr Dr Barnard – borough councillor for Warfield Harvest Ride and a member of the borough planning committee.

Cllr Mrs Wallen – member of Jealotts Hill Community Landshare and plothead at Qulem Allotments.

005. Minutes of the previous meeting

The minutes of the meeting of 11 March 2020 were circulated to members ahead of the meeting. Cllr Strudley proposed the minutes be approved, and this was seconded by Cllr Fitzwilliams. The minutes were APPROVED by attending members.

006. Matters arising from the last meeting

The Clerk advised that the submission to the Local Governments Boundary Review for Bracknell Forest had been made.

007. Leave of Absence

A leave of absence was requested by Cllr Mrs Gill for personal reasons. The motion to approve this was proposed by Cllr Dr Barnard, seconded by Cllr Mrs Barnard and APPROVED by attending members.

008. COVID-19 Update

The Clerk provided members with an update on the impact of COVID-19 on the council and its activities.

The government confirmed that halls and community centres could reopen from 4 July under certain conditions and the council was working to achieve this, although there was a lack of details from the government. A number of activities would not be permitted to take place from 4 July. The office team were contacting all regular users to establish their requirements and this would be used to shape the operation of the halls, but at the time of the meeting the Clerk was unable to confirm reopening details.

The play area at the Memorial Ground could open from 4 July, subject to the provision of signage.

The parish office remains closed as staff continue to work from home in line with government guidance. This position remains under review.

The Clerk was preparing an assessment of the financial impact of the COVID-19 outbreak and this would be reported to members in September, once all the appropriate data had been reviewed.

Members were reminded that many of our partners were focussed on core activities like education and public health. This would continue to have an impact on the peripheral activity we undertake with them.

009. Planning Responses

Members noted the planning responses made by the council during the lockdown period. Members attention was drawn to two local applications that had been determined by Bracknell Forest Council (BFC). Both Nuptown Piggeries (19/00930/FUL) and Derryquin (19/00594/FUL) were granted approval.

Cllr Dr Barnard gave members a brief overview of the decision to allow the development of the old Wyevale site in Binfield.

010. Neighbourhood Plan

The Clerk provided members with a brief update on the Neighbourhood Plan. The council was successful in its bid for support to complete a Habitat Regulation Assessment as requested by the independent examiner. AECOM had been commissioned to carryout the work required and this was progressing. Initial findings indicate that additional traffic modelling is required and AECOM are liaising with BFC to achieve this.

All elections and referenda have been postponed until no earlier than 7 May 2020.

011. Amenities Update

Cllr Dr Barnard provided an update on the councils amenities. The halls remained closed although Whitegrove Pre-school were permitted to reopen and had done so at

Whitegrove Community Centre, making them one of the first private providers to restart. Cllr Dr Barnard thanked the Clerk for his efforts in helping to achieve this.

The water connection at the allotment site had been completed and flow levels were being monitored to ensure these operated correctly. Cllr Dr Barnard thanked Cllr Mrs Wallen for offering to assist with help to promote water conservation measures. Quotes for the building base are being obtained, with the intention this work would be completed in July for the building construction in August, subject to the weather and manufacturing conditions.

An update on the usage of the site was provided. Out of 46 plots on site, 29 plots are let, 8 further plots are under offer, 8 are held back until building work is completed and 1 is being returned by the plothead for reallocation. The Clerk advised that 54 residents remained on the waiting list.

The memorial ground play area remains closed by government order until 4 July. Weekly safety inspections have resumed.

The quarterly tidy-up of the Frost Folly car park had been completed this week. The new height barrier and noticeboard will be installed next week.

The Clerk was asked if a date for the opening of Frost Folly 2 had been agreed. The Clerk responded that no details had been received, but would be followed up.

012. Jealotts Hill Community Landshare

Cllr Fitzwilliams gave a brief update on the landshare and advised that it had reopened, albeit on reduced hours and capacity and circulated a paper to members regarding progress on the new structure. It was noted that Silva Homes had reversed its decision to withdraw from the project, which assisted with the financial security of the landshare in the short to medium term.

013. Clerks Update

The Clerks report was circulated to members ahead of the meeting and included an update on the parish plan. The Clerk agreed to amend the layout of the parish plan progress to include responsible committees. Communications would be added to the future agenda for the Finance & General Purposes Committee.

Members noted that a bench to mark the 125th anniversary of the council had been purchased.

The Clerk advised members that a consultation on the proposed national code of conduct was taking place and would be circulated to members.

014. Representative Reports

Cllr Strudley commented on the litter and drug paraphernalia problems at Westmorland Park. There were also reports of loud music, lack of social distancing and other irresponsible behaviour. Reports had been made to Thames Valley Police (TVP) and BFC

The Clerk circulated links for reporting ASB or breaches of COVID-19 regulations to members.

Cllr Dr Barnard reported back that BFC were working with TVP to try to address issues. The car park gate was being closed. A question was raised regarding CCTV being installed, but this would pose a number of issues. Monitoring was taking place by other means.

Everyone was asked to report any incidents taking place and not to engage with perpetrators.

Cllr Mrs Barnard advised that she and others had been litterpicking and collecting drug residue and broken glass with parish equipment at Wetmorland Park and Larks Hill Car Park.

BFC were looking at how to engage with young people gathering on site and were reviewing the operation of the shelter and MUGA area.

Cllr Ms Dulieu advised members that fly-tipping had been taking place at the old Warfield School site. BFC were involved as there were complications relating to the ownership of the site.

Following a discussion by members regarding e-mail communications to the office measures would be considered to make this work for all members.

015. Payments

Members noted that the following payments had been authorised since the last meeting.

30 April 2020

Electronic Payments		items	invoice total
EP	ABA (Construction) Ltd	play area inspections	£85.68
EP	Bracknell Pest Control	pest control inspections	£72.00
EP	Business Technology Support	office printer costs	£186.12
EP	Came & Company	Cyber insurance package	£319.20
EP	Servio Ltd	call outs and boiler repairs	£1,313.74
EP	SUDS Window Cleaning	window cleaning	£168.00
EP	HMRC	PAYE & NICS	£1,077.92
EP	Berkshire Pension Fund	Pension contributions	£924.15
			£4,146.81
Direct debit			
DD	Nest	pension contributions	£80.86
			£80.86

28 May 2020

Electronic Payments		items	invoice total
EP	ONeill Homer	neighbourhood plan support	£660.00

EP	Claire Connell	Internal audit provision	£232.50
EP	Circle Cleaning	Contract cleaning	£824.00
EP	Vision ICT	website hosting and support 20/21	£330.00
EP	Bracknell Town Council	water tank filling - allotments	£288.00
EP	HMRC	PAYE & NICS	£1,077.92
EP	Berkshire Pension Fund	Pension contributions	£924.15
			£4,336.57

Direct debit

DD	Nest	pension contributions	£80.86
			£80.86

09 June 2020

Electronic Payments

	items	invoice total	
EP	Bracknell Town Council	water tank filling - allotments	£600.00
EP	Antoni Ross	Warfield 125 bench provision	£750.00
EP	Circle Cleaning	Contract cleaning	£824.00
			£2,174.00

Grant Award Payments – made on 19 May 2020

as authorised by Council at meeting of 29 January 2020 (minute number 011)

Grants awarded under statutory powers

	Amount
Warfield Memorial Ground	£9,000
Keep Mobile Community Transport	£1,485
South Hill Park Trust Ltd	£1,250
<hr/>	
	£11,735

Grants awarded under s137 Local Government Act 1972

1st Warfield Scout Group	£1,000
Berkshire Multiple Sclerosis Therapy Centre	£350
Bracknell & District CAB	£1,500
Bracknell Executive Job Club	£200
Bracknell North Guides	£840
Home Start Bracknell Forest	£1,000
Parkinson's Disease Soc. Bracknell Branch	£500
Pilgrim Hearts	£1,000
South East Berks Gang Show	£250
St Paul's Child Contact Centre - Bracknell	£250
Warfield Environment Group	£250
Warfield Grow & Share	£200
Warfield Park Community Association	£1,500
Warfield Parochial Church Council	£1,000
Warfield Produce Show	£150
Whitegrove Primary School	£580
Youthline Ltd	£1,750
<hr/>	
	£12,320

Total grant payments

£24,055

016. Date of the next meeting

The date of the next meeting is Wednesday 29 July 2020.

017. Closure of the meeting

The meeting was closed at 8.56pm

FINANCIAL REPORT (YEAR END)

1.0 Purpose

- 1.1 This report contains the draft year end position of the council and an update on the steps to complete the annual return.

2.0 Update on position

- 2.1 The year end accounts are now being finalised for reporting via the annual return. This process will be completed during w/c 27 July and will then be subject to review by the Internal Auditor. The process is required to be completed by 31 August 2020 and signed off by council. Therefore, an extraordinary council meeting will need to be arranged in August to approve the final accounts and report.

3.0 Year End position notes

- 3.1 Three sets of documents are attached to this report;

Bank - cash and investment reconciliation

Summary Income and Expenditure report

Draft annual return

- 3.2 *Bank – cash and investments*

3.2.1 This report contains the position at year end of the bank accounts. There are two items to note on this report. The first is that the position shows unpresented payments totalling £8,183.08 on 31 March. These are payments previously authorised but not processed by the bank at that date.

3.2.2 The second is an additional account that shows as the Lloyds Fixed term deposit. This was a transfer made from the 32-day deposit account. The bank now shows this sum separately, as it is moved to a holding account. It therefore does not show on the current account or 32-day account statement at year end. Therefore, for administrative and audit purposes it is shown separately. This transfer was made as lockdown began to ensure the council had sufficient cashflow available if the receipt of the precept was delayed.

- 3.3 *Summary Income & Expenditure report*

3.3.1 This report is the summary report showing income and expenditure against cost centre headings. Notes are made by cost centre.

3.3.2 110 Office

Office expenditure exceeds budget primarily due to the increased rent for office accommodation agreed during the financial year and higher energy costs.

3.3.3 120 Administration

Administrative costs were lower than forecast as the council as the council did not incur any legal costs associated with asset transfers (£2,000) and did not join NALC (£1,924) and other savings against budgeted expenditure.

3.3.4 135 Parish Expenditure

The council did not spend money on planned covert CCTV cameras for flytipping activity as it did not receive the required commitments from the Public Protection Partnership (£1,500) and the new website came in under budget (£1,250)

3.3.5 140 Neighbourhood Plan

Additional consultant support was required as the plan went forward for independent examination.

3.3.6 160 Wages and Salaries

Wages and salary costs came in below budget because of the delay in appointing the Finance Officer.

3.3.7 170 Democratic Services

Election costs came in below budget provision as the elections were uncontested. The replacement of the chain for the chairman also came in below budget as an alternative material with cost benefits was used.

3.3.8 600 Brownlow Hall

As previously reported to council, rental income for hall hire was lower than forecast for 2019/20 due to changes in daytime usage that took effect from September 2019 and a fall in casual bookings. Receipt of rental income for the hall was delayed due to changes at the letting agency, the Clerk took this matter up and the amounts due have now been received.

Expenditure came in under budget although some costs, relating to utilities and waste management were higher than forecast, although offset by savings on cleaning costs.

3.3.9 610 Whitegrove Community Centre

Regular income was inline with budget for 2019/20 although casual bookings were severely limited during the year.

Expenditure was lower than forecast as the outstanding energy bills remain from BFC and delays in providing the canopy to the centre. Waste management costs and repair and maintenance costs were higher than forecast, offset by saving in other areas.

3.3.10 700 Memorial Ground Play Area

Provision was made for responsive repairs that was not required.

3.3.11 720 Quelm Allotments

This budget line related to running costs and came in slightly under budget.

3.3.12 730 Frost Folly

Maintenance costs were lower than forecast through the year as tree works were not required.

3.3.13 800 Projects and developments

Allotment provision for the community building was made in the year and this has been carried forward for completion into 2020/21

3.4 *Annual Return*

3.4.1 The draft annual return is attached and is produced in accordance with the regulatory framework.

3.4.2 Members should note that this document does not directly correlate to costs shown in other documents.

3.4.3 Staff costs include the cost of the caretaker and Wren deliverers that are budgeted separately in the regular financial reports.

3.4.4 Total other receipts include CIL income and hall income.

3.4.5 Total borrowings in line 10 shows the capital balance at year end, so excludes interest, which is why the total repayment shown in line 6 does not directly correlate.

4.0 Other notes

4.1 *Prepayments/Receipts in Advance*

4.1.1 There were no receipts in advance received for hall hire for financial year 2020/21.

4.1.2 The payment listed on the balance sheet for £2,054 relates to insurance being prepaid for the six months to October 2020.

4.2 *VAT*

4.2.1 The VAT return was reconciled at year end for the amount £18,183.32 and was submitted for repayment in 2020/21.

4.3 Reserves

4.3.1 The earmarked reserves at year end stood at:

CIL	£435,424
Elections	£5,000
Neighbourhood Plan	£5,000
Parish Facilities	£25,000
Whitegrove CC	£2,000
BH maintenance	£44,475
Frost Folly upkeep	£23,834

These will be adjusted in line with the approved budget at year end closure.

4.4 Accruals

4.4.1 The following accruals have been made from 2019/20 to 2020/21

610	4010	heat and light	£6,000	utilities have not been invoiced by BFC
700	4700	inspections	71.4	paid in 04/20
110	4036	office printing	155.1	paid in 04/20
610	4250	repairs and maintenance	1094.78	paid in 04/20

4.5 Committed works carried forward

4.5.1 The following committed work costs have been carried forward to 2020/21

610	4600	building improvements	£14,000	supply of canopy
800	4805	allotment delivery costs	£13,576	provision of storage building and associated works

5.0 Minor adjustments

5.1 As year-end ends, minor adjustments may be carried out and will be reported.

6.0 Recommendation

Members are asked to note this report.

Summary Income & Expenditure by Budget Heading 31/03/2020

Month No: 12

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
100 Parish Council Income	Income	197,727	197,350	(377)			100.2%
110 Office	Expenditure	36,046	21,523	(14,523)		(14,523)	167.5%
120 Administration	Expenditure	6,973	12,773	5,800		5,800	54.6%
130 Parish Commitments	Expenditure	18,835	19,185	350		350	98.2%
135 Parish expenditure	Expenditure	8,628	11,555	2,927		2,927	74.7%
140 Neighbourhood Plan	Expenditure	2,900	2,350	(550)		(550)	123.4%
150 BFC Partnership Expenditure	Expenditure	7,490	7,650	160		160	97.9%
160 Wages & Salaries	Expenditure	72,572	82,340	9,768		9,768	88.1%
170 Democratic Services	Expenditure	5,304	14,550	9,246		9,246	36.5%
180 Grants	Expenditure	21,635	21,640	5		5	100.0%
190 Events	Expenditure	8,428	9,050	622		622	93.1%
600 Brownlow Hall	Income	27,730	45,600	17,870			60.8%
	Expenditure	47,924	50,803	2,879		2,879	94.3%
	Movement to/(from) Gen Reserve	<u>(20,194)</u>					
610 Whitegrove Community Centre	Income	22,030	24,500	2,470			89.9%
	Expenditure	18,203	40,626	22,423	13,500	8,923	78.0%
	Movement to/(from) Gen Reserve	<u>3,827</u>					
700 Memorial Ground Play Area	Expenditure	1,024	3,381	2,357		2,357	30.3%
710 Brownlow Hall Play Area	Expenditure	194	202	8		8	96.1%
720 Quelm Allotments	Expenditure	1,665	2,164	499		499	76.9%
730 Frost Folly	Expenditure	990	2,500	1,510		1,510	39.6%
800 Projects & Developments	Income	279,687	0	(279,687)			0.0%
	Expenditure	12,278	25,900	13,622		13,622	47.4%
	Net Income over Expenditure	<u>267,408</u>	<u>(25,900)</u>	<u>(293,308)</u>			
	less Transfer to EMR	<u>279,687</u>					
	Movement to/(from) Gen Reserve	<u>(12,278)</u>					
900 Reserves	Expenditure	0	206,986	206,986		206,986	0.0%
	Grand Totals:- Income	527,174	267,450	(259,724)			197.1%
	Expenditure	271,090	535,178	264,088	13,500	250,588	53.2%
	Net Income over Expenditure	256,084	(267,728)	(523,812)			
	less Transfer to EMR	279,687					
	Movement to/(from) Gen Reserve	(23,603)					

31st March 2019

31 Mar 2020

31st March 2019		31 Mar 2020
	Current Assets	
8,447	Debtors	12,538
21,375	VAT Control Account	18,183
1,972	Prepayments	2,054
5,967	Lloyds Current Account	11,419
38,936	Lloyds Instant Access Deposit	22,532
132,007	Lloyds 32 Day Deposit	364,045
0	CCLA Deposit	100,277
113,409	Natwest Bonus Saver	0
0	Lloyds Fixed Term (Transfer)	40,000
50	Caretaker's Float	50
<u>322,162</u>		<u>571,098</u>
322,162	Total Assets	571,098
	Current Liabilities	
12,617	Accruals	5,469
<u>12,617</u>		<u>5,469</u>
309,545	Total Assets Less Current Liabilities	565,629
	Represented By	
40,499	General Reserves	24,896
155,737	Reserves - CIL	435,424
5,000	Reserves - Elections	5,000
5,000	Reserves - Neighbourhood Plan	5,000
25,000	Reserves - Parish Facilities	25,000
2,000	Reserves - Whitegrove CC	2,000
44,475	Reserves - BH maintenance	44,475
8,000	Reserves - deferred projects	0
23,834	Reserves - Frost Folly upkeep	23,834
<u>309,545</u>		<u>565,629</u>

ANNUAL RETURN - ENGLAND

FOR THE YEAR ENDED 31 MARCH 2020

Warfield Parish Council

SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer

Date

I confirm that these accounts are approved by the Council and recorded as council minute reference

Dated

Signed on behalf of the above Council (Chair)

Date

		<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1	Balances brought forward	288,663	309,545	Total balances & reserves at the beginning of the year as recorded in the Financial Records
2	Annual Precept	179,556	195,000	Total amount of Precept income received in the year
3	Total other receipts	104,179	332,174	Total income or receipts as recorded in the cashbook minus the Precept
4	Staff costs	64,545	83,344	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and expenses
5	Loan interest/Capital repayments	8,191	8,191	Total expenditure or payments of capital and interest made during the year on borrowings
6	Total other payments	190,116	179,555	Total expenditure or payments as recorded in the cashbook minus employment costs (Line 4) and loan / interest expenditure / payments (Line 5)
7	Balances carried forward	309,545	565,629	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total Cash & Investments	290,368	538,322	The sum of all current and deposit bank accounts, cash holdings and investments held as at 31 March
9	Total Fixed Assets	893,132	901,549	The recorded current book value at 31 March of all tangible fixed assets as recorded in the asset register
10	Total Borrowings	56,061	48,202	The outstanding capital balances as at 31 March of all loans from third parties (usually PWLB)

The following documents should accompany the accounts when submitted to the auditor:

- * A brief explanation of significant variations from last year to this year in Section 2;
- * Bank Reconciliation as at 31 March

JEALOTTS HILL COMMUNITY LANDSHARE**1.0 Purpose**

- 1.1 This report contains a report presented by Cllr Fitzwilliams to the Finance & General Purposes Committee. The report is endorsed by the committee.

Since our last discussion I have sought further advice from both Involve and Sidley Austin LLP, the solicitors who acted for JHCL when the lease was revised. They are prepared to work on a 'pro bono' basis. Both advisors have questioned whether the intermediate move to a CIC is appropriate now that the immediate time pressure has been removed. They are concerned that a CIC has no VAT or other tax exemptions and it would be preferable to move directly to a CIO if becoming an independent charity was the eventual objective. WPC needs to have a view on whether to change course and take the CIO option.

To add a bit more detail to my email:

1. BTC & Silva have both given a commitment to continue funding JHCL at broadly current levels until the next Council elections in 3 years time. It would be helpful if the F&GP committee recommended to full council that Warfield should follow suit.
2. The 4 existing Partners need to sign an agreement to close the current JHCL structure and to replace it with either a CIC or CIO, before they can make any real legal progress in making the transition. It would be helpful if the F&GP committee were to recommend to Council that the Clerk should sign this agreement.
3. Philip Bell of Involve is confident that the standing of JHCL is such that finding appropriate well qualified individuals willing to become the new Trustees of JHCL CIO will not be a problem. Involve is willing to act on JHCL's behalf to find these candidates and that the whole process can be completed by March 2021 so long as we now get things moving.
4. If JHCL becomes a CIO there is no requirement for WPC or any of the current Partners to become Trustees nor remain accountable. It is therefore an option for WPC to withdraw from front line involvement, but if it so wished, as a significant financial contributor to remain associated with the project, to retain a presence on the future equivalent of the steering committee. This is what I currently feel may be most appropriate. We have neither the expertise nor capacity to manage JHCL within or alongside the Parish. Full Council needs to make a decision on its future involvement very soon.

PAYMENTS

The following payments have been authorised since the last meeting:

26 June 2020

Electronic Payments

	items	invoice total
EP ABA (Construction) Ltd	play area inspections	£175.68
EP Bracknell Pest Control	pest control inspections	£72.00
EP Silva Homes	salary contribution JHCL 2020/21	£8,600.00
EP HMRC	PAYE & NICS contributions	£1,077.92
EP Berkshire Pension Fund	pension contributions	924.15
		£10,849.75

Direct debit

NEST	pension contributions	£80.86
		£80.86

23 July 2020

Electronic Payments

	items	invoice total
EP Bracknell Town Council	Frost Folly works inc. height barrier	£2,932.39
EP Business Technology Support	printer costs	£62.04
EP Circle Cleaning	contract cleaning	£824.00
EP In 2 Sport	youth sports provision	£216.00
EP Vision ICT	provision of Accessibility Statement for website	£102.00
EP HMRC	PAYE & NICS contributions	£1,077.92
EP Berkshire Pension Fund	pension contributions	924.15
		£6,138.50

Direct debit

NEST	pension contributions	£80.86
		£80.86

DATE OF THE NEXT MEETING

The date of the next meeting will be Wednesday 9 September at 7.45pm