

NOTICE OF MEETING

Full Council

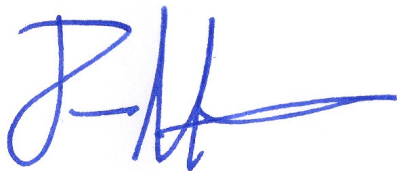
7.45pm on Wednesday 15 May 2019 at Parish Council Office

To Councillors

Dr Barnard, Mrs Collings, Ms Dulieu, Fitzwilliams, Mrs Gill, Ms Guerard, Ms K Jones, M Jones, Strudley, Ms Thorin, Mrs Wallen and Wilson

You are summoned to attend the annual meeting of Warfield Parish Council on Wednesday 15 May 2019 at 7.45pm

Any apologies for absence should be communicated to the Clerk ahead of the meeting.



Jason Mawer

Clerk to the Council

AGENDA

Meeting of Warfield Parish Council

7.45pm on Wednesday 15 May 2019 at Parish Council Office

Sound recording, photography, filming and use of social media at meetings that are held in public are permitted. Those wishing to record proceedings are however advised to contact the Parish Clerk for further information before the start of the meeting.

No.	Item	Page
001.	Election of Chairman	4
002.	Election of the Vice-chairman	4
003.	Declarations of acceptance of office To receive any declarations of acceptance of office and for the Clerk to confirm receipt from members	5
004.	Apologies for absence	
005.	Declarations of interest Members are asked to declare any disclosable interest or affected interest in respect of any matter to be considered at this meeting.	
006.	Minutes of the previous meeting To approve the minutes of the council meeting of Wednesday 3 April 2019 and for the minutes to be signed by the presiding chairman	6
007.	Matters arising from the previous meeting	11
008.	Notifications	12
009.	Adoption of council documents to adopt the following council documents <ol style="list-style-type: none">1. Standing Orders2. Financial Regulations3. Code of Conduct4. Scheme of delegation	13
010.	Appointment of Internal Auditor	68
011.	Memberships and subscriptions	69
012.	Allocation of seats on committees and working groups	70
013.	Appointment of members to Council committees and working groups <ol style="list-style-type: none">1. Finance & General Purposes Committee2. Planning & Transport Committee	72

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	3. Amenities Committee	
	4. Staffing Committee	
	5. Community Facility Working Group	
	6. Parish Plan Working Group	
	7. Annual Parish Meeting Working Group	
14.	Appointment of representatives to other bodies	73
15.	General Power of Competence	74
16.	Meeting schedule 2019/20	76
	To approve the meeting schedule for municipal year 2019/20	
17.	Minutes from committees	78
	To note the minutes of:	
	Planning & Transport Committee of 4 April 2019	
	Finance & General Purposes Committee of 16 April 2019	
	Planning & Transport Committee of 25 April 2019	
18.	Co-option arrangement	89
	To confirm the arrangements for co-option of member to the vacant Whitegrove seat.	
19.	Payments	91
	To approve the list of annual payments, direct debits and standing orders and to approve accounts for payment	
20.	Report from the Parish Clerk	94
	to note the report from the Parish Clerk and receive any updates	
21.	Date of the next meeting	95
	The date of the next meeting will be Wednesday 12 June 2019	
22.	Closure of the meeting	
